

Mock Test 2

Candidate A: Writing, Part 1

Candidate's address

Date

62 Goodge Street
WIT 4NE
Fitzrovia, Central London
Ref: Booking a table

Dear Sir/Madam,

My name is XYZ and I am an eighteen-year-old pupil. The reason why I am writing my letter is that I have seen your advertisement which has aroused my interest. Me and my friends would like to spend a memorable evening party in your modern Italian restaurant. I have looked for several restaurants however I haven't found any suitable places. All of us are fond of the Italian food therefore I have chosen your restaurant.

I would like to order a variety of authentic Italian food and as for drinks I would like to order soft and alcoholic drinks as well. I prefer live music during the party, that's why I would be more than happy if you could rent an orchestra to play while the party lasts. Because of the number of the people I would like to inquire if we could get a special discount.

Thank you for your time. I am looking forward to your answer.

Yours faithfully,

Name

+++++

Rating

Content: A

GP1 The candidate explains what he would like to eat and drink. There is enough detail for it to be awarded a full point.

GP2 There is only one sentence about the entertainment but it is a complex sentence giving details. A full point can be awarded.

GP3 The candidate explains in several sentences why he chose this restaurant. There is enough detail for it to be awarded a full point.

GP4 The candidate asks for a special discount, but there is not much detail. However, this does not need to be counted since the candidate already has maximum points.

Communicative Design: A

1. The text has been well organised.
2. The text is logical and the linking supports the development of the text in a meaningful way.
3. The text has a good range and variety of language.
4. The register is OK for a semi-formal letter.

Language: A

There are no or only one or two errors. The candidate has missed out several commas, but this is not enough to justify giving a B.

Candidate A: Writing, Part 2

Dear Alex,

My name is XYZ and the reason why I am writing to you is the holiday. You mentioned that we should go to Russia but the weather conditions are not suitable for me. I prefer warmer venues, therefore I would like to spend some awesome days in Croatia. I would be more than happy if you considered my idea. One of my family member has a house which we can rent. Thank you for your time. I am looking forward to your answer.

Yours faithfully,

Name

+++++

Rating

Content: A

The candidate expresses his point of view giving reasons why he doesn't like the idea of going to Russia and makes a counter suggestion, again giving details.

Communicative Design: B

1. The length is OK but why does the candidate introduce himself when writing to a friend?
2. The linking is OK.
3. The text has a good range and variety of language
4. The register is not OK. There are many expressions that are not suitable for an informal email. The opening and closing are inappropriate.

Language: A

There are no or only one or two errors: member = **members**

Candidate B: Writing, Part 1

Candidate's address

Date

62 Goodge Street
W1T 4NE
Fitzrovia, Central London

Ref: Asking for information

Dear Sir/Madam,

My name is XYZ and I am writing my letter because I would like to ask for information in connection with your restaurant. I saw your advertisement on the Internet and I became interested in it because I like Italian food. I want to celebrate my birthday in a nice, friendly and modern place. In my opinion Venezia is the best choice. I really like traditional Italian music, so I would be happy if you could provide it for us. Please send me the menu and the order's time will be shorter. I like pasta, spaghetti and sweet wines. Moreover, because it will be a birthday I would like to ask a cake if it is possible. Have you any discount? We are a big family and I would be happy if we could get discounts from the prices.

I am looking forward to your reply.

Yours sincerely,

Name

+++++

Rating

Content: A

GP1 The candidate explains what she would like to eat, adding the idea of saving time if she has the menu beforehand and that she would also like a birthday cake. There is enough detail for it to be awarded a full point.

GP2 There is only one sentence about the entertainment. More detail is needed. This guiding point is not considered.

GP3 The candidate explains in several sentences why she chose this restaurant. There is enough detail for it to be awarded a full point.

GP4 The candidate explains why she would like a special discount. There is not much detail and the first sentence is very short, but the second sentence uses a conditional. There is enough complex language for it to be awarded a full point.

Communicative Design: B

1. The general layout is good but the candidate has not used any paragraphs. Paragraphs are expected - they help the reader understand the letter better.

2. There is not much linking and the sentences are a bit short. Many start with I.

3. The range and variety of language used is appropriate in most respects.

4. The register is OK for a semi-formal letter.

Language: B

There are a few errors without impairing the reader's understanding of the text at one reading.

Errors: spelling - restaurant, friendly, spaghetti. To ask **FOR** a cake. / Incorrect: The order's time. Have you any discount?

Candidate B: Writing, Part 2

Dear Petra,

I have just received your letter. How are you? I hope everything is okay with you. I like your idea only I do not like the destination. I was so many times in Italy and if it is not problem for you we could find another destination. What do you think about Greece or Spain? I like these two countries because of the traditional food and the fascinating art of the countries. I hope you will like my ideas and will be as exciting as me.

I am waiting for your reply.

With love,

Name

+++++

Rating**Content: A**

The candidate expresses her point of view giving reasons why she doesn't like the idea of going to Italy and makes a counter suggestion, again giving details.

Communicative Design: B

1. The length/opening/closing is OK.
2. There is not much linking and the sentences are a bit short.
3. The range and variety of language used is appropriate in most respects since it is quite simple.
4. The register is OK for an informal email.

Language: B

There are a few errors without impairing the reader's understanding of the text at one reading. Word order and tense: I was so many times in Italy = I have been to Italy so many times. / if it is not A problem / you will be as EXCITED as me.

Candidate C: Writing, Part 1

Candidate 6

Dear Sir/Madam,

I have read your advertisement and I was interested in your restaurant.

I choose it because I like Italian foods and mentality. Freshly prepared are very relevant for me. I would like to serve meeting at the restaurant or just drink a cup of tea.

I would like to order some sea-fruits or just a salad. I would like to try some traditional Italian food and alcoholic drink like Grappa or Prosecco. I would like to dance if it is possible. I really like to enjoy live music. I'm very stressful because of my work so I want to escape. I can wait for it. I hope it will be a great and delicious night and I can relax.

Yours faithfully: Name

+++++

Rating

Content: B

GP1 The candidate explains what she would like to eat and there is enough detail to accept it as a full guiding point.

GP2 There are two very short sentences about the entertainment. More detail is needed. This guiding point is only partially covered.

GP3 The candidate explains in several sentences why she chose this restaurant but more detail is needed and some sentences are hard to understand. This guiding point is only partially covered.

GP4 The candidate does not cover this point.

Extra Aspect: The candidate talks about relaxing from stress, but due to the mistakes this extra aspect is difficult to understand.

Communicative Design: C

1. The organisation of the text is good as there is an appropriate opening and closing and paragraphs are used. However, there is no address, date or reference line.

2. There is no linking and the sentences are short. There is frequent repetition and many start with I or I would like.

3. The range and variety of language used is very simple and some words have been used incorrectly. The logic is difficult to follow.

4. The register is OK for a semi-formal letter.

Language: C

There are numerous errors that make it necessary to read the text a number of times and some sentences are not understandable.

Candidate C: Writing, Part 2

Dear Rika,

I have read your e-mail and I was absolutely happy that we would go for a holiday together. I think we will have great fun and we can discuss everything.

However, there is a little problem because the destination where you want to go is not the best for me. Croatia is a beautiful place but we have been there so many times, it would be boring. This year I would like to go to Spain because it is a dynamic and exciting country with great food and Latin music. I hope you like my idea and we can go together.

Best: Name

+++++

Rating

Content: A

The candidate expresses her point of view giving reasons why she doesn't like the idea of going to Croatia and makes a counter suggestion, again giving details.

Communicative Design: A

1. The length/opening/closing and use of paragraphs is OK.
2. There is some linking.
3. The range and variety of language used is appropriate and the text develops in a logical way.
4. The register is OK for an informal email.

Language: A

There are no or only one or two errors: incorrect spelling of beautiful